



TEXAS STATE INTERNATIONAL ACADEMY

ACCREDITED CURRICULUM FROM TEXAS, USA.

Employment Application

An Equal Opportunity Employer – We appreciate your interest in our organization. It is the policy of Texas State International Academy to provide equal employment opportunities for all applicants and employees without regard to race, religion, national origin, ancestry, age, color, sex, gender, gender expression, physical or mental disability, medical condition, pregnancy, military or veteran status, marital status, sexual orientation or any other characteristic protected by applicable law.

PLEASE ANSWER ALL QUESTIONS COMPLETELY AND ACCURATELY

PERSONAL INFORMATION		
Name (Last, First, Middle Initial)	Home Phone: T Phone: Email:	Date:
Present address (Street, City, State, Zip Code)		Business Phone:
If under age 18, can you, after employment, submit a work permit? (Check one) <input type="radio"/> Yes <input type="radio"/> No <input type="radio"/> N/A		
Other names under which you have been previously employed:	Names of friends or relatives employed in this organizations	
Are you legally authorized to work for any employer in the United States? (If hired, proof of employment authorization will be required.) (Check One) <input type="radio"/> Yes <input type="radio"/> No		
WORK PREFERENCES		
Position Desired:	Location Preferred:	Date Available to Work:
Hours Desired: <input type="radio"/> Full-Time <input type="radio"/> Part-Time Hours per Week: _____		Monthly/Hourly Salary Desired:
Are you applied to this organization before? <input type="radio"/> Yes <input type="radio"/> No		
Referred By: (Check One) <input type="radio"/> Ad <input type="radio"/> Agency <input type="radio"/> Employee <input type="radio"/> School <input type="radio"/> Walk-In <input type="radio"/> Electronic Posting <input type="radio"/> Other		Referral Source:
Have you applied to this organization before? <input type="radio"/> Yes <input type="radio"/> No If Yes, When? _____ Position(s) Applied For: _____		
PROFESSIONAL PREFERENCE		

Please list below two individuals who are familiar with your professional attributes. Do not use relatives as references.

Name:	Telephone:	Title/Employer:
Name:	Telephone:	Title/Employer:

TO BE COMPLETED BY HUMAN RESOURCES

Date Employed: _____	Department/Office#: _____
Job Title: _____	
Fulltime: _____	Part-Time: _____
Starting Pay Rate: Annual: \$ _____	Monthly: \$ _____
Hired By: _____	Semi-Monthly: \$ _____
	Hourly: \$ _____
	#Hourly Per Week: _____